



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade

Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/CANTEEN/AY2015-16/01

Date: 24/04/2015

OFFICE ORDER

The Canteen Committee is constituted with the following members for the academic year 2015-16. It is designed for the welfare of staff and students to have hygienic food along with well maintained canteen services.

The canteen is outsourced to the third party where it is under the continuous supervision of the canteen committee. The committee takes regular suggestions from students and staff to improve the service.

The composition of Canteen Committee is as follows:


S.No	Name of the Faculty/Student	Designation	Department
1.	Dr.M.Ramalinga Reddy	Chairman	Principal
2.	Mr. P.Murali Manohara Reddy.	Convener	Administrative officer
3.	Mr Ch Shankar Rao, Assoc.Prof	Coordinator	EEE
4.	Dr M Venkateswarlu , Assoc.Prof	Member	CIVIL
5.	Mr.D.Ajay,Assoc, Prof	Member	MECH
6.	Mr.B.Chakradhar, Asst. Prof	Member	ECE
7.	Mr S Siva Skandha, Assoc.Prof	Member	CSE
8.	Mr L Ramanjaneyulu, Asst. Prof	Member	MBA
9.	Mr.M.Akhil Reddy	Student Member	CSE
10.	Mr. K.Sai Charan	Student Member	EEE
11.	Mr. C.Sandeep	Student Member	ECE
12.	Mr. S.Venkatesh	Student Member	MECH
13.	Mr. B.Nikhil	Student Member	CIVIL
14.	Mr S. Santosh Kumar	Student Member	MBA


Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. IQAC Coordinator
2. Controller of Examinations
3. All HODS
4. Administrative Officer
5. Accounts Officer
6. Concerned Faculty
7. Students Notice Board


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CMRCET/PRIN/CANTEEN/AY2015-16/CIR/01

Date: 12/05/2015

CIRCULAR

The canteen committee meeting will be held on 14-05-2015 at 3.00 p.m in A.O office to discuss the following agenda points:

- All packed items should be sell with MRP price only
- Unwanted smell and insufficient lighting
- Any other point with the permission of chair

Convener
Canteen Committee

Principal

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Canteen Committee

Minutes of the meeting

The canteen committee meeting held on 14-05-2015 at 3.00 p.m discussed the following agenda points:

- All packed items should be sell with MRP price only

Canteen contractor assured that all packed items will be sell with MRP price only without violating the rules.

- Unwanted smell and insufficient lighting

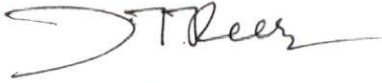
Mostly, canteens nowadays face different problems such as being too crowded, having an unwanted smell and insufficient lighting. These are caused of lack of ventilation, improper lighting, and poor circulation. So, canteen contractor assured that he would provide ventilation here after . He also assured that he rid the unwanted smell.

The List of Canteen Committee members attended the meeting:

S.No	Name of the Faculty/Student	Designation	Signature
1.	Dr.M.Ramalinga Reddy	Chairman	
2.	Mr. P.Murali Manohara Reddy.	Convener	
3.	Mr Ch Shankar Rao, Assoc.Prof	Coordinator	
4.	Dr M Venkateswarlu , Assoc.Prof	Member	
5.	Mr.D.Ajay,Assoc. Prof	Member	
6.	Mr.B.Chakradhar, Asst. Prof	Member	
7.	Mr S Siva Skandha, Assoc.Prof	Member	
8.	Mr L Ramanjaneyulu, Asst. Prof	Member	
9.	Mr.M.Akhil Reddy	Student Member	

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10.	Mr. K.Sai Charan	Student Member	MS
11.	Mr. C.Sandeep	Student Member	Sandeep
12.	Mr. S.Venkatesh	Student Member	Venky
13.	Mr. B.Nikhil	Student Member	Nikhil
14.	Mr S. Santosh Kumar	Student Member	S



**Convener
Canteen Committee**



Principal



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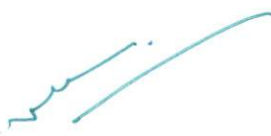
Committee - Strategy Document

A.Y: 2015-16

1. Committee meeting is conducted at the beginning of each academic year.
2. A brief synopsis is given by the committee on the importance of committee.
3. Students are appointed as a members for committee.
4. Students are encouraged to actively participate in the committee activities.
5. Committee has given instructions and suggestions to the students and vendor about implementation of the SOP and change of agenda points.


IQAC Coordinator


Principal


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CMRCET/PRIN/CANTEEN/AY2015-16/CIR/02

Date: 27/01/2016

CIRCULAR

The canteen committee meeting will be held on 29-01-2016 at 3.00 p.m in A.O office to discuss the following agenda points:

- Quick Serve in the Canteen during the lunch time
- Cleanness of plates and glasses
- Any other point with the permission of chair

Convener

CanteenCommittee

Principal

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Canteen Committee

Minutes of the meeting

The canteen committee meeting held on 29-01-2016 at 3.00.p.m discussed the following agenda points:

- Quick Serve in the Canteen during the lunch time

Students brought notice to canteen committee that , During the lunch time crowd is massive due to that the servers can not supply the orders prescribed time. So, students are not getting their order items and they are unable to attended the classes at right time after lunch.

Canteen committee discussed with the contractor to increase the no of servers and also, increasing the cooking materials in cooking room. contractor assured to increase the servers and cooking materials.

- Cleanness of plates and glasses

During frequent visit in the Canteen, committee members are observed that some of the plates and glasses are not cleaned . the same issue convey to Contractor he assured that here after he would take care to make the clean of plates and glasses .

S.No	Name of the Faculty/Student	Designation	Signature
1.	Dr.M.Ramalinga Reddy	Chairman	
2.	Mr. P.Murali Manohara Reddy.	Convener	
3.	Mr Ch Shankar Rao, Assoc.Prof	Coordinator	
4.	Dr M Venkateswarlu , Assoc.Prof	Member	

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5.	Mr.D.Ajay,Assoc, Prof	Member	<i>Das</i>
6.	Mr.B.Chakradhar, Asst. Prof	Member	<i>K. C. P.</i>
7.	Mr S Siva Skandha, Assoc.Prof	Member	<i>B. S. S.</i>
8.	Mr L Ramanjaneyulu, Asst. Prof	Member	<i>K. R.</i>
9.	Mr.M.Akhil Reddy	Student Member	<i>A. R.</i>
10.	Mr. K.Sai Charan	Student Member	<i>K. S. C.</i>
11.	Mr. C.Sandeep	Student Member	<i>S. S.</i>
12.	Mr. S.Venkatesh	Student Member	<i>V. S.</i>
13.	Mr. B.Nikhil	Student Member	<i>N. B.</i>
14.	Mr S. Santosh Kumar	Student Member	<i>S. S. K.</i>

T. Beer

Convener

Canteen Committee

M. S. S.

Principal

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Date: 24.03.2016

To,
The IQAC Coordinator
CMRCET

Sub: Annual Report of Canteen Committee for the A.Y:2015-16

Respected Sir,

Canteen committee would like to report you that, the committee implemented the following agenda points for the A.Y: 2015-16.

- All packed items should be sell with MRP price only
- Unwanted smell and insufficient lighting
- Quick Serve in the Canteen during the lunch time
- Cleanness of plates and glasses

Thanking you,

Convener
Canteen committee

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